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**To:** Paula Ross  
Assistant Superintendent of Technology Services and Information Systems

**From:** Kim Bowlin  
Technology Project Specialist

**Date:** June 1, 2021

**Re:** Leave Management Software #21-06-7190R-RFP  
Six Year Contract

The following proposals were received and opened at 2:00 p.m., Monday, April 5, 2021 as advertised and specified in documents concerning proposal #21-06-7190R-RFP **Leave Management Software**. The proposals received are located on page 2.

**Recommendation:** AbsenceSoft, LLC

**Funding:** M & O Funds

<b>Estimated Expenditure:</b>	<b>\$147,635.60</b>	<b>Year 1</b>
	<b>\$112,635.60</b>	<b>Year 2</b>
	<b><u>\$112,635.60</u></b>	<b>Year 3</b>
	<b>\$372,906.80</b>	<b>3 Year Contract Term Total</b>
	<b>\$491,500.80</b>	<b>Optional Three Year Renewal</b>
	<b><u>\$122,875.20</u></b>	<b>Contingency</b>
	<b>\$614,376.00</b>	<b>Optional Total</b>
	<b><u>\$987,282.80</u></b>	<b>Grand Total</b>

**Contract Term:** June 28, 2021 - June 27, 2024

**Renewal:** One (1) Optional Three (3) Year Term  
June 28, 2024 - June 27, 2027

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Pricing based upon number of CFISD Employees:	17,066				
Description	AbsenceSoft, LLC Cost Per Employee Per Month	AbsenceSoft, LLC Yearly Total	Associated Time and Parking Vendor Cost Per Employee Per Month	Associated Time and Parking Vendor Yearly Total	Vendor Comments
Leave Management Software FMLA Federal & State Military Leaves State Leaves Company Policies Other Leaves of Absence Coordination with Short Term Disability, Workers' Compensation	\$0.45	\$92,156.40	\$2.50	\$511,980.00	Pricing for hosted solution.
Optional:		\$0.00		\$0.00	
Employee Self-Service Portal	\$0.05	\$10,239.60	\$0.25	\$51,198.00	
Short Term Disability/Long Term Disability		\$0.00		\$0.00	
Workers Comp/OSHA	\$0.00	\$0.00		\$0.00	
ADA Accommodations	\$0.05	\$10,239.60		\$0.00	
<b>Grand Total for Software Modules</b>		<b>\$112,635.60</b>		<b>\$563,178.00</b>	
Training for HR staff (Minimum 3 days with minimum of 5 people)		Included	N/A	\$6,000.00	
Training for Technical Support Staff (minimum 1 day)		Included	N/A	Included	
Implementation Costs		\$35,000.00	N/A	\$68,950.00	
Train the trainer program		Included		Included	
<b>Grand Total for Software &amp; Services for Year 1</b>		<b>\$147,635.60</b>		<b>\$638,128.00</b>	
<b>Grand Total for Software &amp; Services for Year 2</b>		<b>\$112,635.60</b>		<b>\$563,178.00</b>	
<b>Grand Total for Software &amp; Services for Year 2</b>		<b>\$112,635.60</b>		<b>\$563,178.00</b>	
<b>Optional 3 Year Total for Software &amp; Services (Years 4, 5 &amp; 6)</b>		<b>\$491,500.80</b>		<b>\$1,689,534.00</b>	
<b>Contingency</b>		<b>\$122,875.20</b>		<b>\$422,383.50</b>	
<b>Six Year Estimated Expenditure with Contingency</b>		<b>\$987,282.80</b>		<b>\$3,876,401.50</b>	